

# June

| <i>Sun</i>                            | <i>Mon</i>                                 | <i>Tue</i> | <i>Wed</i>   | <i>Thu</i>  | <i>Fri</i>   | <i>Sat</i>                            |
|---------------------------------------|--|------------|--|---|--|---------------------------------------|
|                                       |  |            | <b>1</b>   | <b>2</b>  | <b>3</b>   | <b>4</b>                              |
| <b>5</b>                              | <b>6</b>                                   | <b>7</b>   | <b>8</b>   | <b>9</b>  | <b>10</b>  | <b>11</b>                             |
| <b>12</b>                             | <b>13</b>                                  | <b>14</b>  | <b>15</b><br>EHAC Networking<br>Dinner<br>Columbus, OH | <b>16</b><br>EHAC Annual<br>Meeting<br>Columbus, OH | <b>17</b><br>NEHA Begins<br>Columbus, OH<br><br>EHAC Annual<br>Meeting<br>Columbus, OH | <b>18</b><br><br>NEHA<br>Columbus, OH |
| <b>19</b><br><br>NEHA<br>Columbus, OH | <b>20</b><br><br>NEHA Ends<br>Columbus, OH | <b>21</b>  | <b>22</b>  | <b>23</b>   | <b>24</b>  | <b>25</b>                             |
| <b>26</b>                             | <b>27</b>                                  | <b>28</b>  | <b>29</b>  | <b>30</b>   |  |                                       |

2011

# July

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i>                                 | <i>Wed</i> | <i>Thu</i> | <i>Fri</i>  | <i>Sat</i> |
|------------|------------|--|------------|------------|---|------------|
|            |            |  |            |            | <b>1</b><br>Accreditation Cycle Begins<br><br>Send Reminder to Chair for letters due 15th | <b>2</b>   |
| <b>3</b>   | <b>4</b>   | <b>5</b>                                   | <b>6</b>   | <b>7</b>   | <b>8</b>  | <b>9</b>   |
| <b>10</b>  | <b>11</b>  | <b>12</b>                                  | <b>13</b>  | <b>14</b>  | <b>15</b><br>Chair Notifies Program of accreditation status via letter                    | <b>16</b>  |
| <b>17</b>  | <b>18</b>  | <b>19</b><br>Send Annual MM out for a vote | <b>20</b>  | <b>21</b>  | <b>22</b>   | <b>23</b>  |
| <b>24</b>  | <b>25</b>  | <b>26</b>                                  | <b>27</b>  | <b>28</b>  | <b>29</b>   | <b>30</b>  |
| <b>31</b>  |            |  |            |            |   |            |

2011

# August

| <i>Sun</i> | <i>Mon</i>  | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i>   | <i>Sat</i> |
|------------|---|------------|------------|------------|--|------------|
|            | <b>1</b>  | <b>2</b>   | <b>3</b>   | <b>4</b>   | <b>5</b><br>Remind UG & G<br>chairs of letters to<br>programs on<br>accreditation/reaccred<br>itation status | <b>6</b>   |
| <b>7</b>   | <b>8</b>  | <b>9</b>   | <b>10</b>  | <b>11</b>  | <b>12</b>  | <b>13</b>  |
| <b>14</b>  | <b>15</b><br>Deadline for letters sent<br>to program directors up<br>for accreditation<br>Outcome assessment<br>Directions distributed to<br>PD | <b>16</b>  | <b>17</b>  | <b>18</b>  | <b>19</b>  | <b>20</b>  |
| <b>21</b>  | <b>22</b>   | <b>23</b>  | <b>24</b>  | <b>25</b>  | <b>26</b>  | <b>27</b>  |
| <b>28</b>  | <b>29</b>   | <b>30</b>  | <b>31</b>  |            |  |            |

2011

# September

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i> | <i>Wed</i> | <i>Thu</i>  | <i>Fri</i>  | <i>Sat</i> |
|------------|------------|------------|------------|---|---|------------|
|            |            |            |            | <b>1</b><br>Office check in with programs up for re/accreditation remind of resp. | <b>2</b>  | <b>3</b>   |
| <b>4</b>   | <b>5</b>   | <b>6</b>   | <b>7</b>   | <b>8</b>  | <b>9</b>  | <b>10</b>  |
| <b>11</b>  | <b>12</b>  | <b>13</b>  | <b>14</b>  | <b>15</b>   | <b>16</b>   | <b>17</b>  |
| <b>18</b>  | <b>19</b>  | <b>20</b>  | <b>21</b>  | <b>22</b>   | <b>23</b>   | <b>24</b>  |
| <b>25</b>  | <b>26</b>  | <b>27</b>  | <b>28</b>  | <b>29</b>   | <b>30</b><br>Deadline for EHAC Annual Progress from Chair Distributed to Programs & Council |            |

2011

# October

| <i>Sun</i> | <i>Mon</i>   | <i>Tue</i> | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|--|------------|------------|------------|------------|------------|
|            |  |            |            |            |            | <b>1</b>   |
| <b>2</b>   | <b>3</b><br>Applications due for<br>new accreditation<br>candidates along with<br>app fee  | <b>4</b>   | <b>5</b>   | <b>6</b>   | <b>7</b>   | <b>8</b>   |
| <b>9</b>   | <b>10</b><br>Chair review/revise<br>policies   | <b>11</b>  | <b>12</b>  | <b>13</b>  | <b>14</b>  | <b>15</b>  |
| <b>16</b>  | <b>17</b><br>Office reminds re/<br>accreditation<br>candidates- of<br>deadline for self study<br>& outcome assmt.<br>Dec. 1 Due date | <b>18</b>  | <b>19</b>  | <b>20</b>  | <b>21</b>  | <b>22</b>  |
| <b>23</b>  | <b>24</b>  | <b>25</b>  | <b>26</b>  | <b>27</b>  | <b>28</b>  | <b>29</b>  |
| <b>30</b>  | <b>31</b>  |            |            |            |            |            |

2011

# November

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i>   | <i>Wed</i>   | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|------------|--|--|------------|------------|------------|
|            |            | <b>1</b><br>Arrange board<br>conference call   | <b>2</b>   | <b>3</b>   | <b>4</b>   | <b>5</b>   |
| <b>6</b>   | <b>7</b>   | <b>8</b>   | <b>9</b>   | <b>10</b>  | <b>11</b>  | <b>12</b>  |
| <b>13</b>  | <b>14</b>  | <b>15</b><br>Undergrad and grad<br>co-chairs submit final<br>assignments for site<br>visit and primary<br>reviewer teams | <b>16</b><br>Office reminds re-<br>accreditation<br>candidates of self<br>study & outcome<br>assmt. due date (Dec.<br>1) or request for<br>extension due | <b>17</b>  | <b>18</b>  | <b>19</b>  |
| <b>20</b>  | <b>21</b>  | <b>22</b>  | <b>23</b>  | <b>24</b>  | <b>25</b>  | <b>26</b>  |
| <b>27</b>  | <b>28</b>  | <b>29</b>  | <b>30</b>  |            |            |            |

2011

# December

| <i>Sun</i> | <i>Mon</i>  | <i>Tue</i> | <i>Wed</i> | <i>Thu</i>   | <i>Fri</i>   | <i>Sat</i> |
|------------|---|------------|------------|--|--|------------|
|            |   |            |            | <b>1</b><br>Self Studies and<br>outcome assessments<br>due<br><br>Remind site visit<br>teams that all Site<br>visits need to be<br>scheduled for<br>Jan/Feb. | <b>2</b><br>Self Studies posted on<br>the web.   | <b>3</b>   |
| <b>4</b>   | <b>5</b><br>Primary reviewers<br>read self-studies<br>during December | <b>6</b>   | <b>7</b>   | <b>8</b>   | <b>9</b><br>Election Officer and<br>Office review terms<br>and open positions for<br>elections | <b>10</b>  |
| <b>11</b>  | <b>12</b>   | <b>13</b>  | <b>14</b>  | <b>15</b>  | <b>16</b>  | <b>17</b>  |
| <b>18</b>  | <b>19</b>   | <b>20</b>  | <b>21</b>  | <b>22</b>  | <b>23</b>  | <b>24</b>  |
| <b>25</b>  | <b>26</b>   | <b>27</b>  | <b>28</b>  | <b>29</b>  | <b>30</b>  | <b>31</b>  |

2011

# January

| <i>Sun</i> | <i>Mon</i>   | <i>Tue</i>  | <i>Wed</i> | <i>Thu</i> | <i>Fri</i>   | <i>Sat</i> |
|------------|--|---|------------|------------|--|------------|
| <b>1</b>   | <b>2</b><br>Site visits begin.<br>Primary Reviewer<br>comments due | <b>3</b><br>EHAC annual dues<br>invoices mailed out | <b>4</b>   | <b>5</b>   | <b>6</b><br>Call for nominations<br>for EHAC council<br>members goes out |            |
| <b>8</b>   | <b>9</b><br>Site visits need to be<br>started!                     | <b>10</b>   | <b>11</b>  | <b>12</b>  | <b>13</b>  | <b>14</b>  |
| <b>15</b>  | <b>16</b><br>Distribute annual<br>update surveys                   | <b>17</b>   | <b>18</b>  | <b>19</b>  | <b>20</b>  | <b>21</b>  |
| <b>22</b>  | <b>23</b>  | <b>24</b>   | <b>25</b>  | <b>26</b>  | <b>27</b>  | <b>28</b>  |
| <b>29</b>  | <b>30</b>  | <b>31</b>   |            |            |  |            |

2012

# February

| <i>Sun</i> | <i>Mon</i>   | <i>Tue</i> | <i>Wed</i>   | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|--|------------|--|------------|------------|------------|
|            |  |            | <b>1</b>   | <b>2</b>   | <b>3</b>   | <b>4</b>   |
| <b>5</b>   | <b>6</b><br>Nominations for new and returning Council Members due. BOD reviews and approves candidates | <b>7</b>   | <b>8</b>   | <b>9</b>   | <b>10</b>  | <b>11</b>  |
| <b>12</b>  | <b>13</b><br>Ballots to be sent out for elections  | <b>14</b>  | <b>15</b><br>Reminder annual update survey is due March 15   | <b>16</b>  | <b>17</b>  | <b>18</b>  |
| <b>19</b>  | <b>20</b>  | <b>21</b>  | <b>22</b><br>EHAC Dues due   | <b>23</b>  | <b>24</b>  | <b>25</b>  |
| <b>26</b>  | <b>27</b><br>Schedule BOD conf call for March  | <b>28</b>  | <b>29</b><br>All Site visits to be completed<br>Send reminder site visit reports are due 4 weeks after site visit is completed |            |            |            |

2012

# March

| <i>Sun</i> | <i>Mon</i>   | <i>Tue</i>   | <i>Wed</i> | <i>Thu</i>  | <i>Fri</i>   | <i>Sat</i> |
|------------|--|--|------------|---|--|------------|
|            |  |  |            | <b>1</b><br>Reminder Annual Update Survey is due March 15 | <b>2</b><br>Check in with teams Site Visit & Primary Reviewers reminder need recommendations         | <b>3</b>   |
| <b>4</b>   | <b>5</b>   | <b>6</b>   | <b>7</b>   | <b>8</b>  | <b>9</b><br>Committee reports due from Site Visit & Primary reviewer teams for their recommendations | <b>10</b>  |
| <b>11</b>  | <b>12</b><br>Site Visit & Primary Reviewer comments posted on web/<br><br>Office sends survey to Council to solicit comments on recommendations from site visit & Primary Reviewers (2 week collection period) | <b>13</b><br>EHAC Council Member election ballots are due! | <b>14</b>  | <b>15</b><br>Deadline for Annual Update Surveys!          | <b>16</b>  | <b>17</b>  |
| <b>18</b>  | <b>19</b><br>Chair Notifies all council candidates of election results   | <b>20</b>  | <b>21</b>  | <b>22</b>   | <b>23</b><br>EHAC Council Member Election Results posted on EHAC website                             | <b>24</b>  |
| <b>25</b>  | <b>26</b><br>Collect results from Mar 12 <sup>th</sup> Council survey  | <b>27</b>  | <b>28</b>  | <b>29</b>   | <b>30</b>  | <b>31</b>  |

2012

# April

| <i>Sun</i> | <i>Mon</i>   | <i>Tue</i>   | <i>Wed</i> | <i>Thu</i> | <i>Fri</i> | <i>Sat</i> |
|------------|--|--|------------|------------|------------|------------|
| <b>1</b>   | <b>2</b><br>Council asked to vote on programs up for re-accreditation that appear to have no conditions (deadline for votes (April 16 <sup>th</sup> )) | <b>3</b><br>Remind remainder of programs about attending the meeting | <b>4</b>   | <b>5</b>   | <b>6</b>   | <b>7</b>   |
| <b>8</b>   | <b>9</b><br>Send out agree a date reminder for BOD CC  | <b>10</b>  | <b>11</b>  | <b>12</b>  | <b>13</b>  | <b>14</b>  |
| <b>15</b>  | <b>16</b><br>All votes from Council for accreditation status recommendations <b>must</b> be submitted.   | <b>17</b>  | <b>18</b>  | <b>19</b>  | <b>20</b>  | <b>21</b>  |
| <b>22</b>  | <b>22</b>  | <b>24</b>  | <b>25</b>  | <b>26</b>  | <b>27</b>  | <b>28</b>  |
| <b>29</b>  | <b>30</b>  |  |            |            |            |            |

2012

# May

| <i>Sun</i> | <i>Mon</i> | <i>Tue</i>                       | <i>Wed</i> | <i>Thu</i>   | <i>Fri</i>   | <i>Sat</i> |
|------------|------------|----------------------------------|------------|--|--|------------|
|            |            | <b>1</b><br>Bi-annual board call | <b>2</b>   | <b>3</b><br>Annual Meeting<br>agenda posted on web | <b>4</b>   | <b>5</b>   |
| <b>6</b>   | <b>7</b>   | <b>8</b>                         | <b>9</b>   | <b>10</b>  | <b>11</b><br>Office compiles<br>results of Annual<br>Survey of Accredited<br>Sends copy of report<br>to council and<br>programs. | <b>12</b>  |
| <b>13</b>  | <b>14</b>  | <b>15</b>                        | <b>16</b>  | <b>17</b>  | <b>18</b>  | <b>19</b>  |
| <b>20</b>  | <b>21</b>  | <b>22</b>                        | <b>23</b>  | <b>24</b>  | <b>25</b>  | <b>26</b>  |
| <b>27</b>  | <b>28</b>  | <b>29</b>                        | <b>30</b>  | <b>31</b>  |  |            |

2012

# June

| <i>Sun</i> | <i>Mon</i>   | <i>Tue</i>   | <i>Wed</i>   | <i>Thu</i>                              | <i>Fri</i>                              | <i>Sat</i>                              |
|------------|--|--|--|---|---|---|
|            |  |  |  |   | <b>1</b>                                | <b>2</b>                                |
| <b>3</b>   | <b>4</b>   | <b>5</b>   | <b>6</b>   | <b>7</b>                                | <b>8</b>                                | <b>9</b>                                |
| <b>10</b>  | <b>11</b>  | <b>12</b>  | <b>13</b>  | <b>14</b>                               | <b>15</b>                               | <b>16</b>                               |
| <b>17</b>  | <b>18</b>  | <b>19</b>  | <b>20</b>  | <b>21</b>                               | <b>22</b>                               | <b>23</b>                               |
| <b>24</b>  | <b>25</b><br>EHAC annual<br>Meeting San Diego,<br>CA | <b>26</b><br>EHAC annual<br>Meeting San Diego,<br>CA | <b>27</b><br>EHAC annual<br>Meeting San Diego,<br>CA | <b>28</b><br>NEHA 2012<br>San Diego, CA | <b>29</b><br>NEHA 2012<br>San Diego, CA | <b>30</b><br>NEHA 2012<br>San Diego, CA |

2012